

## APPLICATION FOR CERTIFICATE OF OCCUPANCY

### TO THE BUILDING INSPECTOR:

Village of Fishkill, New York

The undersigned requests that a Certificate of Occupancy be issued for the building or structure erected under Building Permit No. \_\_\_\_\_, issued on \_\_\_\_\_, located at

\_\_\_\_\_,'  
designated on the Assessment Map, Sheet \_\_\_\_\_, Block \_\_\_\_\_, Lot \_\_\_\_\_, Parcel

\_\_\_\_\_.  
The premises, which are the subject of this application, are owned by:

\_\_\_\_\_ Telephone: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_  
Position of applicant to premises \_\_\_\_\_

(owner, lessee, or tenant)

Contractor \_\_\_\_\_

### **AFFIDAVITS MUST BE DELIVERED TO THE BUILDING INSPECTOR *PRIOR* TO ISSUANCE OF THE CERTIFICATE OF OCCUPANCY.**

These affidavits are required with respect to any building or other constructed in the Village for which plans, drawings and specifications are required to be prepared by a licensed architect or engineer, as required by State law or other applicable laws, rules and regulations. This includes dwelling units of all types as well as business, commercial, industrial and other types of construction.

**AFFIDAVIT OF FINAL COST OF CONSTRUCTION**

State of New York } ss.:

County of \_\_\_\_\_ }

\_\_\_\_\_, being duly sworn, deposes and says:

(Applicant or Agent)

That he (she) is the applicant (or agent of the applicant) named in the Application for Building Permit dated \_\_\_\_\_, relating to construction or other to be performed, or in connection with, the premises located at \_\_\_\_\_: That the estimated cost stated in said Application of the construction or other work described therein was \_\_\_\_\_ Dollars (\$\_\_\_\_\_); That the actual final cost of the entire undertaking was \_\_\_\_\_ Dollars (\$\_\_\_\_\_), and that the said construction of other work was performed in accordance with the provisions of law.

Additional fee \$\_\_\_\_\_.

(Applicant or Agent)

(Costs for work described in Application for Building Permit include cost of entire undertaking in connection therewith,

exclusive of cost of the land and planting.)

**\*Incomplete applications will be returned\***

**\*All fees are collected at time of application\***

**\*Original signatures are required on all applications\***

VILLAGE OF Fishkill

BUILDING DEPARTMENT

10955 MAIN STREET

Fishkill, NEW YORK 12524

TEL: (845) 897-4430 • FAX: (845) 896-4656

**AFFIDAVIT OF ARCHITECT OR ENGINEER**

State of New York }  
County of Dutchess }

I the undersigned, under penalty of perjury, do hereby affirm:

1. I am an (architect) (engineer) duly licensed in the State of New York.
2. The plans, drawings and specifications for (specify the building or structure for which the Certificate of Occupancy is requested), as submitted to and approved by (specify the Building Inspector, the Planning Board, the Architectural Review Board, or other entity whose approval was required therefore (a) were prepared by me or under my supervision, and (b) to the best of my knowledge comply with the requirements of the New York Construction Code as adopted by the Village and all other applicable laws, rules and regulations governing building construction.
3. I furnished administration of the construction contract, and to the best of my knowledge, information and belief, based upon periodic visits to the site, the construction (a) conforms to said plans, drawings and specification, and (b) conforms with the requirements of said code, laws rules and regulations.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
(Architect) (Engineer)

Sworn to before me this  
\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Notary Public

**AFFIDAVIT OF CONTRACTOR OR BUILDER**

State of New York )

County of Dutchess )

I the undersigned, under penalty of perjury, do hereby affirm:

1. I am the (contractor) (builder) who constructed the (specify the building or structure for which the Certificate of Occupancy is requested).
2. To the best of my knowledge and belief the (building) (structure) was constructed in accordance with construction plans, drawings, and specifications therefore approved by (specify- the Building Inspector, the Planning Board, the Architectural Review Board, or other entity whose approval was required therefore):

\_\_\_\_\_  
Signature

\_\_\_\_\_  
(Contractor) (Builder)  
Sworn to before me this  
\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Notary Public

- \*Incomplete applications will be returned\***
- \*All fees are collected at time of application\***
- \*Original signatures are required on all applications\***

**VILLAGE OF Fishkill**  
 BUILDING DEPARTMENT  
 1095 MAIN STREET  
 Fishkill, NEW YORK 12524  
 TEL: (845) 897-4430 • FAX: (845) 896-4656